



PW1: Plan/Work Application

Application must be typewritten

104521288

☒ Orient and affix BIS job number label here ☒

1 LOCATION INFORMATION (required for all applications)

House No(s) 545	Street Name 5th Avenue			
Borough Manhattan	Block 1279	Lot 69	BIN 1035380	CB No.105
Work on Floor(s) 007			Apt./Condo No(s)	

2 APPLICANT INFORMATION (required for all applications; fax, mobile phone and email address are optional information)

Last Name Giardina	First Name Marco	Middle Initial
Business Name Marco Giardina Architecture		Business Telephone (347) 941-3200
Business Address 120 Broadway, Suite 2775		Business Fax
City New York	State NY	Zip 100271
Email marco@mgiardina.com		License Number 40548
Choose one: ☐ P.E. ☒ R.A. ☐ Sign Hanger ☐ R.L.A. ☐ Other:		

3 FILING REPRESENTATIVE (complete only if different from applicant specified in Section 2, fax, mobile phone, and email are optional info)

Last Name Tyrrell	First Name Jennifer	Middle Initial
Business Name Metropolis Group, Inc.		Business Telephone (212) 710-1243
Business Address 120 Broadway, Suite 2775		Business Fax
City NY	State NY	Zip 100271
Email jennifer.tyrrell@metropolisny.com		Registration Number 001076

4 FILING STATUS (required for all applications; choose one and provide specified associated information)

☐ Initial Filing 5, 7, 11, 12A, 25-26 Choose one only: ☐ Standard Plan Examination or Review ☐ Professional Certification PC1, POC1 ☐ Professional Certification of Objections A11	☐ Prior to Approval Actions 25-26 ☐ Amend Existing Filing 4A ☐ Subsequent Filing 6-7, 8A (Alt-2 only), 11 ☒ Post Approval Amendment (PAA) 4A, 6, 24-25 Will PAA affect filing fees? ☐ YES ☒ NO ☒ New (Superseding) Applicant 4A, 25-26	☐ Reinstatement 24-26 ☐ Withdrawal 26 ☐ Specified in 4A and 6 ☐ Entire Job 4A Indicate existing document number affected by filing: 01
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5 JOB/PROJECT TYPES (choose one and provide specified associated information)

☐ Alteration Type 1 or Alteration Type 1 required to meet New Building requirements (28-101.4.5) 6A-E, 8B-C, 8F, 9-10, 12, 13C-F, 14, 18-20, 22 & PW1A, PD1	☐ Alteration Type 2 5A, 6A-D, 8A-B, 9-10, 13C-E, 14, 20, 22	☐ Full Demolition 6B, 8D, 9A & 9C-D, 9K, 9M, 13D-E, 14, 21A, 22
☐ Alteration Type 1, OT: 'No Work' 8C, 8F, 9-10 & 12, 13C-F, 14, 18-19, 22, PW1A, PD1	☐ Alteration Type 3 5A, 6B-F, 8C, 9-10, 13C-E, 20, 22	☐ Subdivision 9A, 9D, 12A-B
	☐ New Building 6A-E, 8F, 9A, 9C-K, 9M, 10, 12 & 13A-E, 14, 18-20, PW1A, PD1	☐ Condominium ☐ Improved 17
	☐ Sign 5A, 6B-D, 9A, 9D, 22-23	5A Directive 14 acceptance requested? ☐ YES ☐ NO

6 WORK TYPES (select all that apply but no more than allowed by job & filing type: 'OT' required on all NB and Alteration 1 initial applications)

6A ☐ BL - Boiler PW1C ☐ FA - Fire Alarm ☐ FB - Fuel Burning PW1C	☐ FS - Fuel Storage PW1C ☐ FP - Fire Suppression ☐ MH - Mechanical	☐ PL - Plumbing PW1B ☐ SD - Standpipe PW1B ☐ SP - Sprinkler PW1B	6E ☐ CC - Curb Cut 16 ☐ OT/LAN - Landscape
6B ☐ EQ - Construction ☐ Equipment 15	6C ☐ OT/GC - General ☐ Construction	6D ☒ OT - Other, describe: No Work	6F ☐ OT/ANT - Antenna ☐ OT/BPP - Builders Pavement Plan 8D ☐ OT/FPP - Fire Protection Plan ☐ OT/MAR - Marquee 8E, 26B

7 PLANS/CONSTRUCTION DOCUMENTS SUBMITTED (plans are required for most applications)

Are plans being submitted with this PW1? ☐ YES ☐ NO If YES, do the plans include: ☐ FO - Foundation ☐ EN - Energy Analysis

8 ADDITIONAL INFORMATION

8A WT Cost	WT Cost	WT Cost	8B Is a building enlargement proposed?	8C Estimated Job Cost \$
			☐ NO enlargement is proposed	8D Street Frontage: linear ft.
			☐ YES 12, PD1	8E Height: ft. Width: ft.
			☐ Horizontal ☐ Vertical	8F Total Building Square Footage: sq. ft.
			Additional Construction Floor Area: sq. ft.	

9 ADDITIONAL CONSIDERATIONS, LIMITATIONS OR RESTRICTIONS

9A Review is requested under which Building Code? ☐ 2022 ☐ 2014 ☐ 2008 ☐ 1968 ☐ Prior to 1968

YES NO	YES NO
9B ☐ ☐ Alteration required to meet New Building requirements (28-101.4.5) If yes, 13A-B	☐ ☐ Change in number of dwelling units
☐ ☐ Alteration is a major change to exits	☐ ☐ Change in Occupancy/Use
9C ☐ ☐ Façade Alteration	☐ ☐ Change is inconsistent with current Certificate of Occupancy
☐ ☐ Adult Establishment If YES, plot diagram (except DM)	☐ ☐ Change in number of stories
☐ ☐ Compensated Development (Inclusionary Housing)	☐ ☐ Infill Zoning
☐ ☐ Low Income Housing (Inclusionary Housing)	☐ ☐ Loft Board YES NO Work Includes:
☐ ☐ Single Room Occupancy (SRO) Multiple Dwelling	☐ ☐ Quality Housing ☐ ☐ Prefab wood I-joists
☐ ☐ Filing includes Lot Merger/Reapportionment If YES, 17	☐ ☐ Site Safety Job/Project ☐ ☐ Structural cold-formed steel
9D ☐ ☐ Landmark	☐ ☐ Included in LMCCC ☐ ☐ Open-web steel joists
☐ ☐ Little 'E' or RD Site	☐ ☐ Filing to address violations (list #s—max. 5):
☐ ☐ Unmapped/CCO Street	
☐ ☐ Requesting legalization of work where no work without a permit violations have been issued	
☐ ☐ Other (please specify on line provided below):	☐ ☐ Filing to comply with Local Laws (list #s—max. 2)
☐ ☐ CRFN(s) Restrictive Declaration/Easement (max. 4):	
☐ ☐ CRFN(s) Zoning Exhibit (I, II, III, etc. - max. 4)	
9E ☐ ☐ BSA Calendar Numbers (max. 5):	
9F ☐ ☐ CPC Calendar Numbers (max. 5):	
9G ☐ ☐ Work includes lighting fixture and/or controls, installation or replacement. [ECC §404 and §505]	
9H ☐ ☐ Work includes modular construction under NYS jurisdiction	9I High Rise Team tracking #:
☐ ☐ Work includes modular construction under NYC jurisdiction	
9J ☐ ☐ Structural peer review required per BC 16. If YES, provide NYS P.E. license number:	
9K ☐ ☐ Work includes permanent removal of standpipe, sprinkler or fire suppression related systems	
9L ☐ ☐ Work includes partial demolition as defined in AC §28-101.5, or the raising/moving of a building. If YES, 21B	
☐ ☐ Structural stability affected by proposed work	
9M ☐ ☐ Work involves or will result in:	
1) an amount of soil disturbance greater than or equal to 20,000 square feet; or	
2) the creation of 5,000 square feet or more of impervious surface.	
☐ ☐ Work is part of a larger common plan or development or sale that involves or will result in:	
1) an amount of soil disturbance greater than or equal to 20,000 square feet; or	
2) the creation of 5,000 square feet or more of impervious surface.	

10 NYCECC COMPLIANCE (New York City Energy Conservation Code)

- ☐ To the best of my knowledge, belief and professional judgment, all work under this application is in compliance with the NYCECC*
Code Compliance Path (choose one): ☐ NYCECC ☐ ASHRAE
Energy Analysis (choose one): ☐ Tabular Analysis ☐ REScheck ☐ COMcheck ☐ Energy Modeling (EN1)
- ☐ To the best of my knowledge, belief and professional judgment, all work under this application is exempt from the NYCECC* in accordance with one of the following (choose one):
☐ The work is an alteration of a State or National historic building.
☐ The scope of the work is entirely in a "low-energy building" and is limited to the building envelope.
☐ The entire scope of work involves a temporary structure and/or one or more of the following work types: FA, FP, SD, SP, FS, EQ, CC, OT/BPP, OT/FPP. Other work types are not exempt.
☐ This is a post-approval amendment and exempt under a prior edition of the Energy Code. See statement of exemption on attached drawings.

11 JOB DESCRIPTION

11A RELATED DOB JOB NUMBERS

11B Primary application Job No.

12 ZONING CHARACTERISTICS

12A District(s)				12B Street legal width: _____ ft.			
Overlay(s)				Street Status: ☐ Public ☐ Private			
Special Dist.(s)				If the zoning lot includes multiple tax lots, list all tax lots here ►			
Map Number							

12C Proposed: Use*	Zoning Floor Area	District	FAR	Proposed Lot Details:		Proposed Yard Details:	
	sq. ft.			Lot Type: ☐ Corner ☐ Interior ☐ Through	Check here if no yards: _____ or _____		
	sq. ft.			Lot Coverage _____ %	Front Yard	ft.	
	sq. ft.			Lot Area _____ sq. ft.	Rear Yard	ft.	
	sq. ft.			Lot Width _____ ft.	Rear Yard Equivalent	ft.	
	sq. ft.			Proposed Other Details:		Side Yard 1	ft.
	sq. ft.			Enclosed Parking? ☐ YES ☐ NO		Side Yard 2	ft.
Proposed Totals	sq. ft.			If YES, # of parking spaces: _____			
Existing Total	sq. ft.			Perimeter Wall Height _____ ft.			

*Use can be one of the following: residential, commercial, manufacturing, or community facility. List only one use per line.

13 BUILDING CHARACTERISTICS *Main use/dominant occupancy per AC §28-101.5 **Use 2022 Code equivalents †Residential w/other use

13A Primary structural system, choose one: ☐ Masonry ☐ Concrete (CIP) ☐ Concrete (Precast)
☐ Wood ☐ Steel (Structural) ☐ Steel (Cold-Formed) ☐ Steel (Encased in Concrete)

13B	Existing	Proposed	13D Building Type:
Structural Occupancy/Risk Cat.			☐ 1, 2, or 3 Family ☐ Other
Seismic Design Cat.			Mixed-use building?† ☐ YES ☐ NO
13C Occupancy Classification*	☐ YES ☐ NO	☒ YES**	13E
Construction Classification	☐ YES ☐ NO	☐ YES ☐ NO	Existing
Multiple Dwelling Classification			Proposed
			Building Height
			ft.
			Building Stories
			ft.
			Dwelling Units

13F Building was originally erected pursuant to which Building Code: ☐ 2022 ☐ 2014 ☐ 2008 ☐ 1968 ☐ Prior to 1968
The earliest Code with which this building or any part of it is required to comply: ☐ 2022 ☐ 2014 ☐ 2008 ☐ 1968 ☐ Prior to 1968

14 FILL (choose one)

- ☐ Not Applicable ☐ On-Site ☐ Off-Site ☐ Under 300 cubic yards

15 CONSTRUCTION EQUIPMENT

- ☐ Chute ☐ Sidewalk Shed ☐ Construction Material: _____
☐ Fence Size: _____ linear ft. BSA/MEA Approval No. _____
☐ Supported Scaffold ☐ Other: _____

16 CURB CUT DESCRIPTION

Size of cut (with splays): _____ ft.
Distance to nearest corner: _____ ft.
to street: _____

17 TAX LOT CHARACTERISTICS

Original tax lots being merged or reapportioned (if applicable):

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Tentative tax lot numbers (new tax lots only):

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18 FIRE PROTECTION EQUIPMENT

	Existing		Proposed	
	YES	NO	YES	NO
Fire Alarm	☐	☐	☐	☐
Fire Suppression	☐	☐	☐	☐
Sprinkler	☐	☐	☐	☐
Standpipe	☐	☐	☐	☐

19 OPEN SPACES

	Existing		Proposed			Existing		Proposed	
		sq. ft.		sq. ft.			sq. ft.		sq. ft.
Plaza Area					Arcade Area				
Parking Area					Parking Spaces				
Loading Berths					Loading Berths				

20 SITE CHARACTERISTICS

- YES NO
- ☐ ☐ Tidal Wetlands
- ☐ ☐ Coastal Erosion Hazard Area
- ☐ ☐ Fire District
- YES NO
- ☐ ☐ Freshwater Wetlands
- ☐ ☐ Urban Renewal
- ☐ ☐ Flood Hazard Area If yes, 20A

20A FLOOD HAZARD AREA INFORMATION

- YES NO
- ☐ ☐ Substantial improvement?
- ☐ ☐ Substantially damaged?
- ☐ ☐ Floodshields part of proposed work?

21 DEMOLITION DETAILS *Mechanical equipment other than handheld devices to be used for demolition or removal of debris (BC §3306.4).

- YES NO
- 21A** ☐ ☐ Demo. filing is for a secondary structure? If YES, specify structure being demolished: _____
- ☐ ☐ Mechanical means* from out of building? If YES, mechanical means will demolish: ☐ entire structure or ☐ part of structure
- ☐ ☐ Mechanical means* from within building? If YES, describe equipment proposed: _____
- 21B** ☐ ☐ Demolition work affects the exterior building envelope
- ☐ ☐ The scope of work involves raising/moving of a building

22 ASBESTOS ABATEMENT COMPLIANCE (choose one)

- ☐ The scope of work requires related asbestos abatement as defined in NYC Department of Environmental Protection (DEP) regulations.
- ☐ The scope of the work is not an asbestos project as defined in the regulations of the NYC DEP. DEP Control # is required.
DEP ACP-5 Control No. _____
- ☐ The scope of work is exempt from the asbestos requirement as defined in the regulations promulgated by the NYC DEP (15 RCNY 1-23(b)) or is an alteration to a building constructed pursuant to plans submitted for approval on or after April 1, 1987, in accordance with § 28-106.1.

23 SIGN

Purpose:	Type:	Estimated Cost: \$
☐ Advertising	☐ Illuminated 23A	Total Square Feet: _____
☐ Non-Advertising	☐ Non-Illuminated	Height above Curb: _____ ft. in.
Location: ☐ Ground ☐ Roof 23B ☐ Wall		Height above Roof: _____ ft. in.

- YES NO
- ☐ ☐ Is sign inside building line? If 'NO', sign projects by: _____ ft. in.
- ☐ ☐ Designed for changeable copy? If no, 23C
- ☐ ☐ Does an OAC have an interest in this sign or location? If yes, 23G
- ☐ ☐ Within 900' and within view of an arterial highway? If yes, 23D
- ☐ ☐ Within 200' and within view of a park ½ acre or more? If yes, 23E

If answer is 'YES' to either of the above two questions and this is an advertising sign, OAC sign number is required in Section 23F.

23A Illuminated type: ☐ Direct ☐ Flashing ☐ Indirect

- YES NO
- ☐ ☐ If sign projects beyond building line, is owner billed for annual permit? If no, specify in 26B

23B ☐ ☐ Is roof sign tight, closed or solid?

23C Sign wording. If extensive, provide only key wording.

23D Distance from Arterial Highway: _____ ft.

23E Distance from Park ½ acre or more: _____ ft.

23F OAC Sign Number:

23G OAC Registration Number:

24 COMMENTS (place additional comments on an AI-1 form; see Guide for proper incorporation of professional certification statements)

Respectfully submit PAA to supersede previous applicant of record. update filing representative. submit schedule A with new applicant's seal/signature with previously missing existing live load and number of persons at Mezz as required. New applicant submitted plans under seal/signature. There is no work to be done, filed herewith to obtain signoff as per approved reinstatement. Previous Applicant: Laurence Marner, RA 015960. New Applicant: Marco Giardina, RA 40548.

25 APPLICANT'S STATEMENTS & SIGNATURES (required for all applications)

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a City employee, or for a City employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both. I understand that if I am found after hearing to have knowingly or negligently made a false statement or to have knowingly or negligently falsified or allowed to be falsified any certificate, form, signed statement, application, report or certification of the correction of a violation required under the provisions of the NYC Administrative Code or of any agency, I may be barred from filing further applications or documents with the Department. I prepared or supervised the preparation of the construction documents and specifications herewith submitted and to the best of my knowledge and belief, the construction documents and work shown thereon comply with the provisions of the NYC Administrative Code and other applicable laws and rules. ☐ (I check here if) except as set forth in the accompanying documents. I acknowledge that these rules and comply with all instructions pertaining to this application and supplementary schedules submitted. Cluster Development Statement (if applicable): I hereby state that the construction documents related to this job are identical to those previously filed under the group lead job number, except as specified herein.

For Initial New Building and Alteration 1 applications filed under the 2022 NYC Building Code only: does this building qualify for high-rise designation? ☐ YES ☐ NO
Directive 14 Initial applications only: I certify that the construction documents submitted and all construction documents related to this application do not require a new or amended Certificate of Occupancy as there is no change in use, exits, or occupancy. ☐ YES ☐ NO

Name (print): Marco Medina
Sign & Date: 11/13/25
P.E./R.A. Seal (apply seal, then sign and date over seal)

26 PROPERTY OWNER'S STATEMENTS & SIGNATURES

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a City employee, or for a City employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both. I understand that if I am found after hearing to have knowingly or negligently made a false statement or to have knowingly or negligently falsified or allowed to be falsified any certificate, form, signed statement, application, report or certification of the correction of a violation required under the provisions of this code or of a rule of any agency, I may be barred from filing further applications or documents with the Department. Furthermore, I understand that I am responsible for insuring that a final inspection be performed when the permitted work is complete, and that a satisfactory report of final inspection be submitted, along with all required submittal documents, so that the NYC Department of Buildings may issue a Letter of Completion or Certificate of Occupancy within the time prescribed by law.

I have authorized the applicant to file this application for the work specified herein and all future amendments. I will not knowingly authorize any work that is not in compliance with all applicable laws, rules, and regulations.

YES NO

☐ ☒ **Fee Exemption Request (Non-Profit Owned and Operated)**
In accordance with Administrative Code §28-112.1, Exception 1, I certify that the deed holder is a corporation or association organized and operated exclusively for the purposes indicated in such section, and that the property is used exclusively by such entity for such purposes. *

☐ ☒ **Fee Exemption Request (NYCHA/HHC, NYC Agency, or Other Government Owned and Operated)**
The building or any part thereof to be constructed, renovated, altered or demolished is owned and operated exclusively for the purposes of the NYC Agency, NYC Authority, NYS Agency, Federal Government or any other government entity. *

☐ ☒ **Owner's Certifications Regarding Occupied Housing**
The building to be altered, constructed or demolished contains one or more occupied dwelling units.

☐ ☒ **The building to be altered, constructed or demolished contains one or more dwelling units that will remain occupied during construction.** These occupied dwelling units have been clearly identified on the submitted construction documents.

☐ ☒ **The site of the building to be altered or demolished, or the site of the new building to be constructed, contains occupied housing accommodations subject to rent control or rent stabilization under Chapters 3 and 4 of Title 26 of the New York City Administrative Code. If yes, select one of the following:**

☐ The owner is not required to notify the New York State Homes and Community Renewal (NYSR) of the owner's intention to file because the nature and scope of the work proposed, pursuant to NYSR regulations, does not require notification.

☐ The owner has notified the New York State Homes and Community Renewal (NYSR) of its intention to file such construction documents/apply for such permit and has complied with all requirements imposed by the regulations of such agency as preconditions for such filing/application.

Provide date NYSR notified: _____

☐ ☒ **Owner's Certification for Directive 14 Applications (if applicable)**
I have read and am fully aware of the applicant's statement that the construction documents submitted and all construction documents related to this application will not require a new or amended Certificate of Occupancy as there is no change in use, exits, or occupancy and the work is not inconsistent with the current certificate of occupancy. Furthermore, I understand that I am responsible for retaining a qualified design professional to perform a final inspection when the permitted work is complete and this professional must submit a satisfactory final inspection report to the NYC Department of Buildings within the time following inspection prescribed by Department rule.

Notes for Section 26A: Section required if unit owner signed Section 26. Signature required for authorized representative of Condo or Co-Op Board.

* For fee waivers, please see the PW1 User Guide

Owner ☐ Individual ☐ Partnership ☐ NYCHA/HHC
Type: ☒ Corporation ☐ Other Government ☐ NYC Agency
☐ Condo Unit Owner or Co-Op Tenant-shareholder 26A

Is the deed holder a non-profit organization? ☐ YES ☒ NO

Name (please print): Michael Donohue
Relationship to Owner: Authorized Officer of Corporation
Business Name/Agency: Laboratory Institute of Merchandising, Inc.
Street Address: 545 5th Avenue-7th Executive Office
City: New York State: NY Zip: 10017
Telephone Number: 2123100624 Fax: _____
Email Address: mdonohue@limcollege.edu

Signature & Date: Michael Donohue 11/17/2025

26A CONDO/CO-OP BOARD
(see note in bottom left corner of page)

Name (please print): _____
Title: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Telephone Number: _____ Fax: _____
Email Address: _____
Signature & Date: _____

26B LESSEE RESPONSIBLE FOR ANNUAL SIGN OR MARQUEE PERMIT

Name (please print): _____
Relationship to Owner: _____
Business Name/Agency: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Telephone Number: _____ Fax: _____
Email Address: _____